

APPLICATION FOR EMPLOYMENT

EQUAL OPPORTUNITY EMPLOYER

PERSONAL DATA

Name (last, first, middle)

Date

Address

City

State

Zip Code

Home Phone

Cell Phone

Email Address

If employed, can you provide proof of authorization to work in the U.S.?

Yes

No

Position(s) applying for:

EDUCATION RECORD

High School

Address

Did you graduate?

Yes

No

College/University

Address

Did you graduate?

Yes

No

Degree?

Graduate School

Address

Did you graduate?

Yes

No

Degree?

Trade or Technical School

Address

What trade?



SPECIAL SKILLS

Summarize any special skills or qualifications that you acquired through employment or other experience that are applicable to the job that you are applying for:

EMPLOYMENT HISTORY

Begin with your most recent employer.

1. Employer Dates of Employment

Address

Phone Manager's Name

Position Title

Duties

Reason for Leaving

May we contact this employer? Yes No

2. Employer Dates of Employment

Address

Phone Manager's Name

Position Title

Duties

Reason for Leaving

May we contact this employer? Yes No

3. Employer

Dates of Employment

Address

Phone

Manager's Name

Position Title

Duties

Reason for Leaving

May we contact this employer? Yes No

APPLICANT'S SIGNATURE

I certify that all of my answers given here are true and complete to the best of my knowledge, and that supplying false information herein shall result in immediate disqualification for consideration for employment or termination from employment, regardless of when such false information is discovered. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision; and I hereby agree to indemnify and hold harmless each and every current or prior employer in defending against any charge, complaint or suit filed with any Federal, State or local agency, or in any court of the State or Federal government for providing an accurate, factual history of employment information. I understand that neither this document nor any offer of employment from the employer constitutes an employment contract, unless a specific document to that effect is executed by the employer and employee in writing.

Signature of Applicant

Date

DuPage Federation on Human Services Reform is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees, applicants, and independent contractors. We believe that hiring qualified individuals to fill positions contributes to the overall success of our organization. Each employee is hired to make significant contributions to the organization, without regard to an individual's sex, gender identity, mental or physical disability, religion, age, race, national origin, ethnicity, sexual orientation, marital status, veteran status or parental status. We welcome and encourage all individuals who are interested in joining our team to submit an application.